**I - PROJECT MANAGEMENT**

**FAMILY Name and First Name of the Principal Investigator:**

Laboratory, Unit, Service, Team *(exact title)*:

Address:

Area code: City:

Tel.: Email:

**Project Title:**

Is this Project conducted in collaboration with one or more other team(s) outside the investigating centers which will enrol patients in the cohort?

Yes No

Is this project covered by « Jardé law », as modified and integrated in « Code de la Santé Publique »?

Yes No

**Participants in the applicant team:**

|  |  |  |
| --- | --- | --- |
| **Name and first Name** | **Position and affiliation** | **Signature** |
|  |  |  |

**Status of the Recipient Institution \***

Public Name

Address

Foundation - Association 1901

Name of Chairman

Association Name

Tax address

To be included: Status, Copy of JO’s publication, receipt of amendments, bureau’s composition:

***Recipient Institution Official \*\*:***

Name First Name

Address

Tel Email

***Bank references:*** International Bank Account Number to be included

Domiciliation

Name

Address

Account Number

**\* The institution receiving the funds will be the bearer of the project. Burden to him to make a secondary distribution to potential partners.**

**\*\* The establishment must join an engagement letter**

**Main publications of the team over the past 3 years (original articles, 10 maximum)**

**II – PARTNER TEAMS**

**List of the investigating centers**

|  |  |  |
| --- | --- | --- |
| **Center** | **Principal investigator** | **Signature** |
|  |  |  |
|  |  |  |
|  |  |  |

**Other partners, in necessary (labs, specialized platforms... etc)**

**1 form per team**

**Partner #1, scientific Investigator:**

Laboratory, Unit, Service, Team *(exact title)*:

Address:

Area code: City:

Tel.: Email:

**Project participants in the partner**

|  |  |  |
| --- | --- | --- |
| **Name and first Name** | **Position and affiliation** | **Signature** |
| Principal Investigator  -  -  - |  |  |

**Main publications of the team over the past 3 years (original articles, 10 maximum)**

**III – ESTIMATED COST (all taxes included, with social fees)**

|  |  |  |
| --- | --- | --- |
| **Total Amount**  **(TTC)** | **AFEF Required Funding** | **Total co-funding**  **(if applicable)** |
|  |  |  |

**Details of the budget requested for each team (detail each item)**

Complete one column per partner funded:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget TTC** | **Total** | **Principal investigating center of the cohort** | **Partner #2** | **Partner #2** |
| Staff (CDD) |  |  |  |  |
| Equipment |  |  |  |  |
| Reagents and kits |  |  |  |  |
| Office supplies |  |  |  |  |
| Delivery platform or  technical platforms |  |  |  |  |
| Hospital Costs |  |  |  |  |
| Missions |  |  |  |  |
| Other (to be detailed) |  |  |  |  |
| **Total** |  |  |  |  |

**Breakdown between AFEF and co-funding**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget TTC** | **AFEF** | **Co-funding #1** | **Co-funding #2** |
| Staff (CDD) |  |  |  |
| Equipment |  |  |  |
| Reagents and kits |  |  |  |
| Office supplies |  |  |  |
| Delivery platform or  technical platforms |  |  |  |
| Hospital Costs |  |  |  |
| Missions |  |  |  |
| Other (to be detailed) |  |  |  |
| **Total** |  |  |  |

**IV – PROJECT SUMMARY**

MAX 3 to 5 key words

|  |
| --- |
|  |

Title

*Max 450 words*

|  |
| --- |
|  |

**RESEARCH PROJECT (to be written exclusively in English)**

Max 5 000 words (Excluding Bibliography)

**Number of words written to be specified**

***In case of work involving collaborations, define the contribution of each team.***

Background

Expected benefits

Protocol

* Objectives of the cohort (including judgment criteria)
* Inclusion, exclusion criteria
* Sample size calculation/justification
* Design and methods of the cohort (explorations, visits…)
* Methods for data collection
* Methods for results analysis, including statistical analysis plan

Each person’s involvement in the cohort (PI of the cohort, centers, local investigators, labs…)

Implementation date, duration, schedule of the cohort

Budget justification, including co-funding

Regulatory and ethical framework

CNIL declaration

Relating to biomedical researches within the framework of “Huriet-Sérusclat’s law”, as modified and integrated in the « Code de la santé publique » : Name and status of the promoter, Insurance contract reference covering the project, Notification of CCPRB, Information and acceptance Notice (if there is no availability of these elements, precise and indicate deadlines for their acceptance)

Publication rules

Bibliography

**Affidavit**

(Responsible of the Project)

I undersigned, take the engagement, if my application is accepted:

1. **To respect procedures related to grant, i.e.:**

* **To submit to AFEF interim reports each year (status of the cohort), and a final report and balance sheet two years after the end of the cohort**
* **To report on any publication or communication on the project supported by the AFEF**
* **To send to AFEF a copy of any publication or communication concerning the cohort**
* **To submit an abstract to present the projects results at AFEF congress**

**2. To respect terms of Huriet Sérusdat’s law n° 88-1138 dated December 20th, 1988, its decrees and orders of application as amended, with:**

• In case of clinical application, decree application n° 95-292 date March 16, 1995 concerning medical devices,

• in all cases of samples or use of products of the human body, application of laws called "bioéthiques" concerning the respect for human body ; n°94-654 dated July 29 1994 « don et utilisation des éléments et produits du corps humains » ; n° 96-452 dated May 28, 1996 « des produits de thérapies géniques et cellulaires » ; n° 98-535 dated July, 1st 1998 « des produits thérapeutiques annexes».

In this regard, I agree, in case of the work for which the grant required is under this law, to return to AFEF, copy of favorable notification of one the advisory committee for the protection of persons who make Biomedical Researches (CCPPRB). I understand that the submission of this certificate is a necessary precondition to the payment of funds.

**3. To respect recommendations on 78-17’s law dated January 6th, 1978 on «Sciences and Freedom »**

Written at Date Signature